

Medicare Prescription Payment Plan Portal

Member instructions to manage your account

Step-by-step instructions to help members opted in to the program perform account management tasks on the Medicare Prescription Payment Plan portal, including:

page 1 – View monthly invoices

page 3 – Make a one-time payment

page 5 – Set up monthly auto-pay

page 8 – View payment history

page 9 – Opt out of the program

VIEW MONTHLY INVOICES

Click the **"Invoice"** tab from top navigation bar

OR

Click **"Pay Now"** in the Current Invoice box located on the homepage.

The screenshot shows the MPPP360 portal interface. The top navigation bar includes Home, Opt-Out, Invoice, Payments, Prescriptions, Correspondence, and Help. The 'Invoice' tab is highlighted. The main content area displays a 'WELCOME JANE A SMITH' message, a 'Current Invoice' section with details like Invoice Amount (\$158.88) and Due Date (03/25/2025), and a 'Medicare Prescription Payment Opt Status' section showing 'ACTIVE' status. A 'Pay Now' button is highlighted in the 'Current Invoice' box. A donut chart shows the 'Outstanding Balance' and 'Payment Received'.

MPPP360 Home Opt-Out **Invoice** Payments Prescriptions Correspondence Help

Opt-In Date: 01/01/2025
Opt-Out Date: 12/31/2025

Payment Due Date: 03/25/2025
Invoice Amount: \$158.88
Invoice Number: 28
Year to Date TrOOP: \$2000.00

Last Payment Amount: \$166.67
Payment Method: Manual
Status: POSTED
Credit Balance: \$0.00

Outstanding Balance: \$158.88
Payment Due Date: 03/25/2025 \$ 158.88

Invoice Details

Search... **Advanced Search**

Invoice Bill Date
From: MM/DD/YYYY To: MM/DD/YYYY
Payment Due Date
From: MM/DD/YYYY To: MM/DD/YYYY
Status
Select
Invoice Number
Enter invoice number

Reset **Apply**

Invoice Number
28
17

Invoice Amount
158.88
166.67

Payment Due Date
03/25/2025
02/25/2025

Adjustment
\$0.00

Payment applied to invoice
\$0.00

Drug Details

If you have several months' worth of invoices, use the **Advanced Search** to narrow your results. You can search by the invoice bill date, payment due date, payment status (paid or unpaid), or invoice number.

After choosing your filters, click **"Apply"**.

MAKE A ONE-TIME PAYMENT

MPPP360 Home Opt-Out **Invoice** Payments Prescriptions Correspondence Help

WELCOME JANE A SMITH

MBI: 4400000000 Date of Birth: 01/01/1980 Total out-of-pocket cost incurred: \$914.33 on 04/18/2025

Current Invoice
Invoice Amount: \$158.88
Due Date: 03/25/2025
[View Invoice Detail](#) **Pay Now**

Medicare Prescription Payment Opt Status
Opt status: **ACTIVE**
Effective Date: 01/01/2025
[View Opting History](#) **Opt-Out**

Payments
Year To Date Payments: \$166.67
Outstanding Balance: \$158.88
Last Payment Date: 02/24/2025
[View Payment History](#)

[View Prescription](#) [OOP Billing Forecast](#)

■ Outstanding Balance ■ Payment Received

Click the **"Invoice"** tab from top navigation bar

OR

Click **"Pay Now"** in the Current Invoice box located on the homepage.

MP3360 Home Opt-Out **Invoice** Payments Prescriptions Correspondence Help

Invoice MBI 149202222A | First Name JANE | Last Name SMITH | Date of Birth 10/03/1950

Program Status
Opt Status: ACTIVE
Opt-In Date: 01/01/2025
Opt-Out Date: 12/31/2025

Current Invoice Details
Invoice Sent Date: 03/03/2025
Payment Due Date: 03/25/2025
Invoice Amount: \$158.88
Invoice Number: 28
Year to Date TROP: \$2000.00

Last Payment Info
Last Payment Date: 02/24/2025
Last Payment Amount: \$166.67
Payment Method: Manual
Status: POSTED
Credit Balance: \$0.00

Outstanding Balance: \$158.88 \$ 158.88
Payment Due Date: 03/25/2025

Invoice Details

Search... Advanced Search

Invoice Number	Invoice Bill Date	Invoice Amount	Payment Due Date	Invoice Status	View PDF
28	03/03/2025	\$158.88	03/25/2025	Not Paid	
17	02/03/2025	\$166.67	02/25/2025	Paid	

Show 5 Previous 1 2 3 Next >>

Invoice Details

To make a one-time payment, click the “Pay Now” button.

Member Information

Member ID
149202222A-HCF0803

First Name
JANE

Last Name
SMITH

Email Address
janesmith@gmail.com

CLOSE NEXT

A new window will appear. Follow the prompts on Instamed, a secure healthcare patient portal for bill payment. Add your email address and click “Next”.

Payment Information

Payment Amount
\$158.88

Payment Method

☐ Add Credit/Debit Card

☐ Add Bank Account

Pay Automatically
What are automatic payments?

BACK NEXT

Choose your payment method, enter your credit/debit card or bank account information. Click “Next”.

Review & Confirm

Please confirm payment to <your health plan's name> of \$158.88

Member Information

JANE SMITH (149202222A-HCF0803)

Payment Method



Ending in 0132 (Exp: 08 / 27)

\$158.88

disclaimer

I agree to pay the above amount according to my card holder agreement.

[BACK](#)
[CONFIRM](#)

Review information and click **“Confirm”** to finalize your payment.

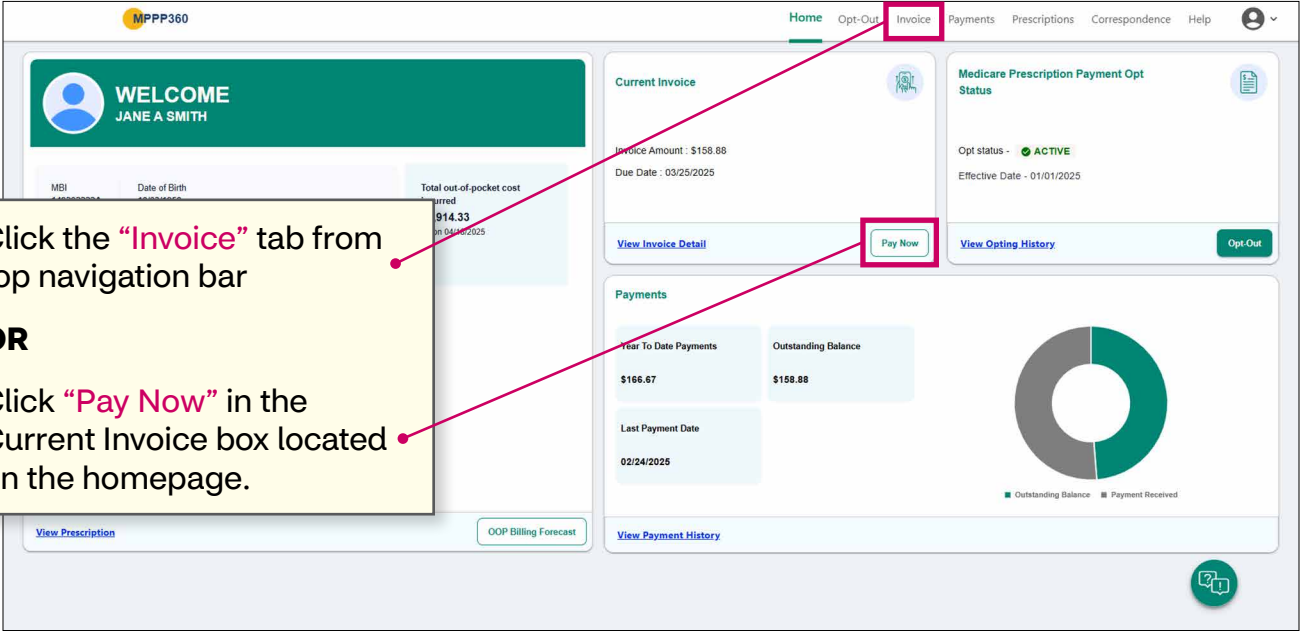
SET UP MONTHLY AUTO-PAY

You can set up automatic payments to have your monthly invoice amount deducted from your selected payment method. To ensure your payment processes on time, set up Autopay BEFORE the 14th of the month.

Click the **“Invoice”** tab from top navigation bar

OR

Click **“Pay Now”** in the Current Invoice box located on the homepage.



The screenshot shows the MPP360 member portal for Jane A. Smith. The top navigation bar includes Home, Opt-Out, Invoice (highlighted), Payments, Prescriptions, Correspondence, and Help. The main content area features a 'Current Invoice' section with details: Invoice Amount: \$158.88, Due Date: 03/25/2025, and a 'Pay Now' button (highlighted). Below this is a 'Payments' section showing Year To Date Payments of \$166.67 and an Outstanding Balance of \$158.88. A donut chart on the right indicates the Outstanding Balance (grey) and Payment Received (green). A callout box on the left provides instructions on how to reach the 'Pay Now' button via the 'Invoice' tab or the 'Current Invoice' box.

MPPP360
Home
Opt-Out
Invoice
Payments
Prescriptions
Correspondence
Help

Invoice

Program Status
Opt Status: ACTIVE
Opt-In Date: 01/01/2025
Opt-Out Date: 12/31/2025

Current Invoice Details
Invoice Sent Date: 03/03/2025
Payment Due Date: 03/25/2025
Invoice Amount: \$158.88
Invoice Number: 28
Year to Date TROOP: \$2000.00

Last Payment Info
Last Payment Date: 02/24/2025
Last Payment Amount: \$166.67
Payment Method: Manual
Status: POSTED
Credit Balance: \$0.00

Outstanding Balance : \$158.88
Payment Due Date: 03/25/2025
\$ 158.88

Manage Auto Pay
Pay Now

Invoice Details
 Search...
Advanced Search

Invoice Number	Invoice Bill Date	Invoice Amount	Payment Due Date	Invoice Status	View PDF
28	03/03/2025	\$158.88	03/25/2025	Not Paid	
17	02/03/2025	\$166.67	02/25/2025	Paid	

Show 5
Previous 1
Next >>

Invoice Details

Click "Manage Auto Pay".

Payment Plans

Automatic Payments

Automatically pay future statements or balances

No Automatic Payment enrollments at this time.

+

New Automatic Payment

CLOSE

A new window will appear. Follow the prompts on Instamed.

Click the plus sign to add a "New Automatic Payment".

Automatic Payment

Automatic Payments is a feature that automatically pays future statements or balances using your preferred payment method.

Member ID

149202222A-HCF0803

First Name

JANE

Last Name

SMITH

Automatic Payment Limit

\$158.88

CREDIT/DEBIT CARD

BANK ACCOUNT

Name on Card

Enter your name as it appears on your card.

Card Number

VISA

Expiration Date

CVN

Country

United States

ZIP Code

Email Address

janesmith@gmail.com

BACK

NEXT

Select your payment method and enter your credit/debit card or bank account information. Provide your email address and click "Next".

Review & Confirm

Please confirm Automatic Payment for <your health plan's name>

Member Information

JANE SMITH (149202222A-HCF0803)

Automatic Payments Information

Up to \$158.88 maximum

Payment Method

 Ending in 0132 (Exp: 08/27)

disclaimer
By clicking "Confirm" below, I consent to these payment terms and authorization, consent to the use of electronic Communications, confirm that I am an owner or authorized signer on the account listed above and acknowledge that I will print or save a copy for my records or request that a copy be emailed to me by calling (866) 467-8263.

☐ I agree to the [Payment Terms and Authorization](#).

[BACK](#) [CONFIRM](#)

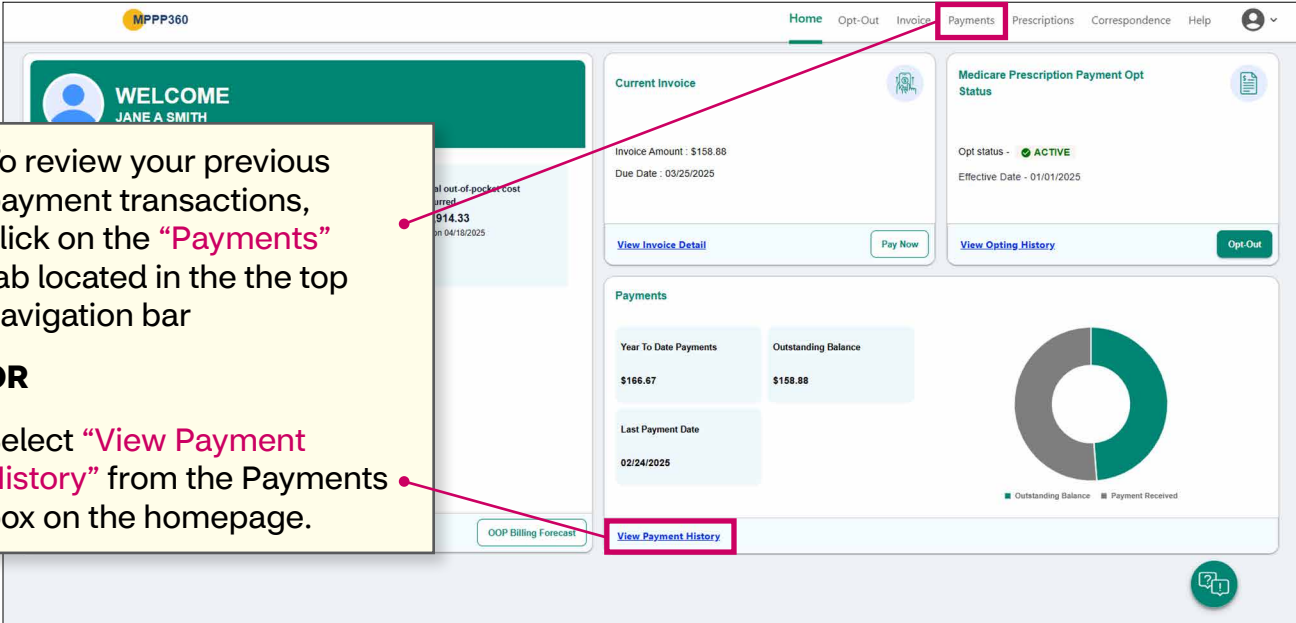
Review the information and click I agree to the Payment Terms and Authorization. Select **"Confirm"** to finish setting up recurring payments.

VIEW PAYMENT HISTORY

To review your previous payment transactions, click on the **"Payments"** tab located in the the top navigation bar

OR

Select **"View Payment History"** from the Payments box on the homepage.



The screenshot shows the MPP360 homepage for JANE A SMITH. The top navigation bar includes Home, Opt-Out, Invoices, **Payments**, Prescriptions, Correspondence, and Help. The Payments tab is highlighted. Below the navigation bar, there is a 'Current Invoice' section with details: Invoice Amount: \$158.88, Due Date: 03/25/2025, and a 'Pay Now' button. To the right is a 'Medicare Prescription Payment Opt Status' section showing 'Opt status - ACTIVE' and 'Effective Date - 01/01/2025', with a 'View Opting History' button and an 'Opt Out' button. The main content area features a 'Payments' section with a table showing 'Year To Date Payments' (\$166.67) and 'Outstanding Balance' (\$158.88), along with the 'Last Payment Date' (02/24/2025). A donut chart shows the 'Outstanding Balance' (grey) and 'Payment Received' (green). At the bottom, there is an 'OOP Billing Forecast' button and a **View Payment History** button.

Home Opt-Out Invoice **Payments** Prescriptions Correspondence Help

Payments

Payment Details
 Last Payment Due Date: 02/25/2025
 Last Payment Received Date: 02/24/2025
 Last Payment Received Amount: \$166.67
 Payment Method: Manual
 Automatic Withdrawal (Y/N): N

Invoice Details
 Last Invoice Sent: 03/03/2025
 Last Invoice Number: 28
 Last Invoice Amount: \$158.88
 Next Invoice Due Date: 03/25/2025
 Year to Date TrOOP: \$2000.00

Search... Advanced Search

Invoice Number	Invoice Amount (\$)	Invoice Due Date	Payment Date	Pay Source	Paid Amount (\$)	Amount Applied To Invoice (\$)
17	\$166.67	02/25/2025	02/24/2025	Check Payment	\$166.67	\$166.67

Show 5 Previous 1 Next

Export

To download your payment history, click **"Export"** and choose your preferred format (PDF, CSV or Excel) from the drop-down menu.

OPT OUT OF THE PROGRAM

If you decide this payment plan is not right for you, you can opt out at any time and pay the pharmacy directly for your prescriptions. Keep in mind you will still be responsible for any outstanding balance.

Home **Opt-Out** Invoice Payments Prescriptions Correspondence Help

WELCOME
 JANE A SMITH
 MSI: 149202222A Date of Birth: 10/03/1950
 Total out-of-pocket cost incurred: \$14.33 on 04/18/2025

Current Invoice
 Invoice Amount: \$158.88
 Due Date: 03/25/2025
[View Invoice Detail](#) [Pay Now](#)

Medicare Prescription Payment Opt Status
 Opt status: **ACTIVE**
 Effective Date: 01/01/2025
[View Opting History](#) **Opt-Out**

Year To Date Payments
 \$166.67

Outstanding Balance
 \$158.88

Last Payment Date
 02/24/2025

[View Payment History](#)

OOP Billing Forecast

Click the **"Opt-Out"** tab from the top navigation bar
OR
 Select the **"Opt-Out"** button from the homepage, in the Medicare Prescription Payment Opt Status section.

WELCOME
JANE A SMITH

MBI: 14920222A Date of Birth: 10/03/1950

Total out-of-pocket cost incurred: \$1,914.33

Opt-Out

Effective Date: 04/18/2025

Authorized Rep Details

First Name: Enter max 24 characters
Last Name: Enter max 35 characters
City: Enter max 40 characters
Zip Code: Enter max 10 characters
Relationship to participant: Select Relationship

Middle Name: Enter max 1 characters
Street: Enter max 50 characters
State: Select State
Phone Number: Enter max 15 characters

Buttons: Cancel, Clear, **Submit**

Enter the effective date and click "Submit".

Please note, the Authorized Rep Details should only be completed if someone other than the member is filling out the form.

WELCOME
JANE A SMITH

MBI: 14920222A Date of Birth: 10/03/1950

Total out-of-pocket cost incurred: \$1,914.33

Opt-Out

Effective Date: 04/18/2025

Authorized Rep Details

First Name: Enter max 24 characters
Last Name: Enter max 35 characters
City: Enter max 40 characters
Zip Code: Enter max 10 characters
Relationship to participant: Select Relationship

Middle Name: Enter max 1 characters
Street: Enter max 50 characters
State: Select State
Phone Number: Enter max 15 characters

Buttons: Cancel, Clear, **Submit**

Are you sure you want to update?

Buttons: **YES**, NO

Validate your opt-out request by clicking "Yes".

A new window will appear with a confirmation message.

You will receive confirmation that you've opted out of the payment program by email or mail, depending on your communication preferences.